

Villa Edmar House Policies & Rules

Welcome to Villa Edmar! We are delighted to accommodate you during your stay, we are passionate about providing the finest possible service. Because we are providing accommodations within a gated subdivision we have a set of guidelines, that we require guests to adhere to. To ensure you have a successful stay, please read entire notice.

Cancellation

Guests must cancel at least 7 days before check-in to receive a 94% refund (Processing fees) for all nights.

Check in and Out time is 11:00 am

If you desire a later check out, please notify us at least *24 hours before check-out*. At the end of your stay please leave the keys in the apartment. Lost or unreturned keys will incur a charge of **\$50.00** for the keys to the Villa.

PARKING

There is only one parking spot for one vehicle. Security must be advised so they can provide you with a parking permit. A remote for your vehicle will also be provided.

ENTRANCE GATE:

Entrance gates are kept always locked. You must use the key provided to get in and out. All guests must enter through gate. Remote and key will incur **\$100.00** if lost or stolen and police report must be made to replace them.

- Note: The key does not open gate entrance to the beach. The gate to the beach is usually open from 5:00am to 9:00 pm or otherwise noted. *Please be mindful of weather and water conditions for your safety, since there are no lifeguards. Be mindful of others, keep the beach clean and have fun.*

POOL

Pool dates and times are written on the gate. You may use the pool but must have a pool tag to get in. The tag is also used as a key for the gate. Will provide a pool tag for each member listed as staying in the Villa. However no more than 9 individuals at one time may enter for this Villa. The pool is open from 9am to 9pm unless otherwise indicated. Please read and follow pool safety rules.

- **Floatation devices and food and coolers are not allowed. See security about this.**
- **Please do not hang wet clothing outside bedroom terrace.**

NOISE PARTIES, AND BUSINESS ACTIVITY:

The Villa is in a private residential area. It is strictly against our policy as well as the Homeowners Association for guests to create excessive noise, throw a party, or conduct any professional business that produces noticeable traffic.

CLEANING:

Your rate includes customary cleaning and sanitation. There is a washer and dryer for your personal use. If excessive cleaning and repairs are necessary, there will be an extra charge. Please try and keep the Villa neat. Please do not move or remove furniture etc. Coffee bar has coffee, creamer, and sugar if desired. Bathrooms have soap, shampoo, conditioner, blow dryer and hair straightener tools. *Please do not use white towels to remove makeup. Use wipes instead. Please discard wipes in trash.*

TRASH:

Please remove trash from indoor can and place in outside trash. Trash bags will be provided.

- Red bucket is for recyclables (no bottles)
- Garbage pickup is on Mondays, Wednesday, and Fridays
- Recycle comes on Mondays if it isn't a holiday.

SMOKING:

Our Villa is a non-smoking environment. If you need to smoke, please do so outside the property in the parking area. If a smoking violation occurs the client will be charged and will be asked to leave. We appreciate your cooperation in ensuring that our guests and families are not subject to secondhand smoke.

CAMERAS:

We have security cameras outside the premises. Overlooking the parking and the entrances. Please do not touch the cameras or try to turn them off. If so, we will ask you to leave without a refund. We understand and will respect your privacy. These cameras are for your protection as well as ours.

Note: Please turn off lights and air-conditioner when you're not in the room. As the electric here in Puerto Rico can be very costly. If kept on you will have to pay for it.

PHONE NUMBERS

Please contact Edwin or Marlene Diaz (property owners) if you have any questions regarding the property at or 787-663-0518. Enjoy your stay and have fun!